

*Law Offices of*  
**ANTHONY J. PERAICA & ASSOCIATES, LTD.**  
5130 S. Archer Avenue, Chicago, Illinois 60632  
(773) 735-1700 (Phone) (773) 585-3035 (Fax)  
www.peraica.com

**RETAINER AGREEMENT**

Regarding the matter of: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The undersigned ("Client") hereby retain the Law Offices of Anthony J. Peraica & Associates, Ltd. ("Attorney") as attorneys to represent him/her/them in the processing of the matter herein described. The Law Offices of Anthony J. Peraica & Associates, Ltd. has informed the undersigned of the procedures involved in the matter described below:

\_\_\_\_\_ 1. A flat retainer in the sum of \$\_\_\_\_\_. It is clearly understood by the undersigned that, should additional work be necessary, requested and/or performed other than that set forth herein or usually or customarily required for such matters, additional fees or costs may be billed to the Client(s).

\_\_\_\_\_ 2. To engage the firm, a general retainer of \$\_\_\_\_\_ is required upon execution of this agreement. Attorney will charge at the rate of \$375.00 per hour for Anthony J. Peraica and \$250.00 per hour for all other associates for all work, including depositions, court proceedings, hearings, or trial. To save Client money, Attorney employs paralegals and secretaries to provide basic legal services. Client agrees to pay for paralegal services at the rate of \$110.00 per hour, and for secretarial services at the rate of \$60.00 per hour. In addition to fees, Client will pay all expenses in the processing, settlement or litigation of the claim, including but not limited to court costs, cost of photographs, cost of police/medical/other reports or records, special process server fees, investigation fees, court reporter fees, expert witness fees, subpoena fees, copy service charges, messenger service fees, and all other reasonable costs.

\_\_\_\_\_ 3. Fees in the sum equal to \_\_\_\_\_ percent (\_\_\_\_\_% ) of any amounts recovered in the herein matter.

\_\_\_\_\_ 4. Other/Additional: \_\_\_\_\_

SCOPE OF REPRESENTATION: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Attorney will provide Client with billing statements on at least a quarterly basis. Client will review each statement promptly and address any objection or error soon thereafter. If Client has no objections, he/she will pay all billings within ten days of the billing date. If Client objects, he/she will pay within ten days after resolution of any dispute.

Any balance owed by Client(s) for Attorney's fees and costs will be paid before the proceedings are concluded. Attorney cannot guarantee results and cannot predict a maximum charge. The final bill will be based solely on the time spent and the costs advanced.

The Law Offices of Anthony J. Peraica & Associates, Ltd. has no obligation to perform any services other than specifically stated above and Client(s) agrees to prepay all costs, including but not limited to those listed above.

Client(s) acknowledges that no guarantees or promises have been made and the Law Offices of Anthony J. Peraica & Associates, Ltd.'s sole obligation is to provide the aforementioned legal services in a professional and efficient manner. Down payments/initial retainers are absolutely not refundable.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

CLIENT(S)

ANTHONY J. PERAICA & ASSOCIATES, LTD.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

CONTACT INFO:

HOME PHONE NO. \_\_\_\_\_

WORK PHONE NO. \_\_\_\_\_

CELL PHONE 1: \_\_\_\_\_

CELL PHONE 2: \_\_\_\_\_

EMAIL 1: \_\_\_\_\_

EMAIL 2: \_\_\_\_\_

MAILING ADDRESS (IF DIFFERENT):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_